



The Corporation of the Township of King Report to Council

From: Finance Department

Report Number: FIN-2025-005

Date: Tuesday, April 29, 2025

Title: **Q1 2025 (January – March) Procurement Update**

Recommendation

1. That Council receive Report FIN-2025-005 for information.

1. Report Highlights

- Update to Council on Quarter 1 (Q1), 2025 competitive procurement (e.g. Request for Proposals, Request for Tender, Co-operative, Group Buying) services greater than \$100,000 and all Single Source, Sole Source and Emergency awards.

2. Purpose

This report outlines all activities for Request for Tender (RFT), Request for Proposal (RFP), Co-Operative, Group Buying, Single Source, Sole Source and Emergency awards by department.

3. Background

This report provides information to Council on procurements awarded in Q1 2025 (January to March) processed by the Finance Department as part of the Procurement By-law ([2021-006](#)).

4. Analysis

Five (5) contracts were issued from January 1st, 2025, to March 31st, 2025.

All procurements and awards up to \$100,000.00 are generally decentralized, managed and overseen by individual Directors and their respective departments, as per the Township's Procurement By-Law [2021-006](#).

Note: All contract award amounts below do not include Harmonized Sales Tax (HST).

Request for Tender Procurement Awards

Description, Details and Department	Awarded Vendor	Estimated Contract Amount	Project Number	# of Submission	# of Plan Takers
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Description: Nobleton Watermain Replacement Details: This project involves the installation of approximately 1285m of 150mm diameter PVC watermain including new water services, hydrants, valves, and restoration. The intent is to keep restoration to a minimum Department: Public Work Services	Hebster Municipal Inc.	\$ 1,545,792.96	RFT-2025-002	16	47
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Request for Proposal Procurement Awards

- None to report.

Co-operative Procurement Awards

Description, Details and Department	Awarded Vendor	Estimated Contract Amount	Project Number	# of Submissions	# of Plan Takers
Description: Supply And Delivery of Recycling Containers Details: Green Bins and Kitchen Containers, Blue Boxes and Composters Department: Public Work Services	ORBIS Canada	\$ 143,595.00	CRFT-2024-023 (CRFT-2024-03)	2	8

Group Buying Procurement Awards

- None to report.

Single Source Procurement Awards

Description, Details and Department	Awarded Vendor	Estimated Contract Amount
Description: Replacement of Fire Apparatus Details: Rescue 369 fire apparatus Department: Community Services	Dependable Emergency Vehicles	\$ 934,000.00

Description: Consulting Services for SCADA Integration – Stage 2 Details: Due to the complex and technical nature of a SCADA system, the Capital Services Division is requesting approval for a single source non-competitive procurement to continue the Contract with CIMA Inc. for consulting and design services for Stage Two of the SCADA implementation project. Stage Two will be the final stage for consulting and design services required to take the project to completion. Department: Public Work Services	CIMA Inc. (Eramosa Engineering)	\$ 609,500.00
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Sole Source Procurement Awards

- None to report.

Emergency Procurement Awards

Description, Details and Department	Awarded Vendor	Estimated Contract Amount
Description: Emergency Winter Snow Clean Up Details: Services relating to removal and dumping of snow. Department: Public Work Services	Trisan Construction	\$ 248,980.00

5. Financial Considerations

There are no immediate financial implications related to this report. All procurements from Q1, 2025 within the approved budget.

6. Alignment to Strategic Plan

The 2023-2026 Corporate Strategic Plan (CSP) was adopted by Council on June 12, 2023. The CSP reflects the priorities of upmost importance to the community and defines the obligations and commitments of the Township of King to its citizens and to the public. The CSP is aligned with the Townships long-term vision defined in the “Our King” Official Plan. The CSP also aims to ensure that staff initiatives focus on and work towards supporting King’s Vision, Mission and Values.

This report is in alignment with the CSP’s Priority Area(s), and/or associated Objective(s) and/or Key Results(s):

Priority Area: Sustainable Asset Management

Although there is not a direct relationship to this priority area, this specific report is required to maintain business continuity across all service areas, which indirectly supports all Strategic Plan Priority areas.

7. Conclusion

As part of the Procurement By-law 2021-06, this report is provided to Council on a quarterly basis for all competitive procurements over \$100,000 and any single source, sole source, and emergency awards for information purpose only.

8. Attachments

Not applicable.

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